

**PADRE ISLAND YACHT CLUB**  
**Reservation for use of Clubhouse Facilities**

Name of Applicant PIYC Member \_\_\_\_\_

Phone \_\_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_

Date Requested \_\_\_\_\_

Beginning Time \_\_\_\_\_ Ending Time \_\_\_\_\_

Type of Function \_\_\_\_\_ Number of Guests \_\_\_\_\_

Deposit of  \$250.00  \$350.00 must be returned with this form signed by the Applicant Member to the Club Secretary.

Subject receipt of the required deposit by the PIYC Secretary, this letter, when signed by the Club Secretary and Applicant Member provide written confirmation of your reservation for the upper and lower meeting rooms of the Padre Island Yacht Club. Your \$200 deposit will be refunded after the function provided that Rules 7 and 8 below are strictly adhered to, otherwise, your full deposit will be retained by PIYC. There will be no other charge to you for use of the clubhouse, except as provided in Rule 7 below. Please note carefully that you and your guests are required to abide by the provisions of the Lease Agreement between Padre Island Yacht Club and the City of Corpus Christi and by all the Rules for Use of the PIYC Clubhouse as set forth in the following paragraphs.

**RULES FOR USE OF THE PIYC CLUBHOUSE:**

1. Please be advised that use of the PIYC clubhouse is limited to members and their families.
  - a. Any PIYC member in "good standing" may reserve the clubhouse if HOSTING an event for himself, his family, and close friends which may include but not be limited to birthdays and anniversaries. A deposit of \$250.00 is required of which \$200.00 will be returned if all conditions in the agreement are met.

**PADRE ISLAND YACHT CLUB**  
**Reservation for use of Clubhouse Facilities**

b. Any PIYC member in “good standing” may reserve the clubhouse if SPONSORING a non-member (Third Party) social event including but not limited to a friend's birthday party, the member's book, garden, or card club function. A deposit of \$350.00 is required at the time of reservation of which \$200.00 will be refunded if all conditions in the agreement are met.

Reservation of the clubhouse for fundraisers, commercial ventures, office parties, community and/or charity events are not allowed unless those functions are approved by the current Executive Board.

2. Please understand that, in accordance with the Bylaws and Policies of PIYC, Any individual member of PIYC may occupy and use the clubhouse facilities at any time. A reservation does not grant you or your group the exclusive right to use or occupy the clubhouse or to exclude other members during the time of your reserved occupancy.
3. The allowable hours of operation of the PIYC premises are from 6:00 a.m. until 12:00 midnight. Therefore, all activities must be concluded by midnight.
4. Any loud noise that may disturb nearby property owners can be a serious problem and does affect the condition of our lease agreement. You are responsible for using discretion to ensure that the activity for which you have reserved the clubhouse does not generate excessive noise.
5. Any form of gambling on the PIYC premises is a violation of our lease Agreement and prohibited by the PIYC Executive Board and membership.
6. Please do not attach any type of tape, thumb tacks, push pins, nails, staples or other fixtures to the clubhouse walls, ceilings, or structure.
7. You are expected to leave the clubhouse in the same state of order and cleanliness that you found it.
  - a. The Clubhouse must be cleaned up by 1:00pm the following day.
  - b. PIYC will furnish the trash bags for the large trash cans. Trash is

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to be removed and deposited in the dumpster by the front gate.

- c. All chairs and tables are to be wiped clean and the large white folding tables put back in the, closet by the Wheelhouse. Any chairs and tables brought up from downstairs must be returned to the downstairs. All other chairs and tables can be nicely arranged as you like.
- d. The Clubhouse and front gate must be locked upon the conclusion of the event and the air conditioner temperature reset per the instructions posted above the thermostats.

The Applicant Member below shall be responsible and will pay for any loss of or damage to PIYC property, and cleanup expenses caused by or resulting from conduct or neglect of any person or persons attending the reserved event, to the extent the loss or damage exceeds deposit.

- 8. Wheelhouse (bar area) supplies and club supplies in the kitchen cabinets, pantry and refrigerators are not for private parties. However, the ice machine in the bar area is available for your use.

Signed:

PIYC Secretary

Applicant Member

Date \_\_\_\_\_ Date \_\_\_\_\_

Received check # \_\_\_\_\_ for \$ \_\_\_\_\_ dated \_\_\_\_\_

Board approval required

Approved on \_\_\_\_\_

Copy to applicant member

Special Requirements: \_\_\_\_\_